



**MONROE TOWNSHIP**  
**LITTLE LEAGUE ASSOCIATION, INC.**  
P.O. BOX 242, WILLIAMSTOWN, NEW JERSEY 08094



**CONSTITUTION AND BY-LAWS**  
**OF THE**  
**MONROE TOWNSHIP LITTLE LEAGUE**

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## **ARTICLE I:           NAME**

### **SECTION 1**

THIS ORGANIZATION SHALL BE KNOWN AS THE “MONROE TOWNSHIP LITTLE LEAGUE ASSOCIATION, INCORPORATED;” HEREINAFTER REFERRED TO AS THE “ASSOCIATION.”

### **SECTION 2**

THE ARTICLES OF THE CORPORATION SHALL BE ON FILE AT THE ASSOCIATION CLUBHOUSE OR ANY OTHER LEGAL OFFICE DESIGNATED BY THE GENERAL MEMBERSHIP.

## **ARTICLE II:           OBJECTIVE**

### **SECTION 1**

THE OBJECTIVE OF THE ASSOCIATION SHALL BE TO PROVIDE A DISTINCT PROGRAM OF SERVICE TO THE YOUTH OF OUR COMMUNITY. THE ASSOCIATION IS TO BE DESIGNED TO PROVIDE AN OUTLET OF HEALTHFUL ACTIVITY TO THE YOUTH OF OUR TOWNSHIP. FURTHERMORE, IT SHALL STRIVE TO FIRMLY IMPLANT IN THE YOUTH OF THIS TOWNSHIP, THE

IDEALS OF GOOD SPORTSMANSHIP, HONESTY, LOYALTY, COURAGE, TEAMWORK, AND THE RESPECT OF AUTHORITY, SO THAT THEY MAY BE WELL ADJUSTED, STRONGER AND HAPPIER CHILDREN, WHO WILL GROW TO BE GOOD, DECENT, HEALTHY, AND TRUSTWORTHY CITIZENS.

## **SECTION 2**

THE ASSOCIATION IS DEDICATED TO ASSISTING THE YOUTH AND INSPIRING THEM TO WORK TOWARD A GOAL, TO WORK TOWARD THE DAY WHEN THEY MUST TAKE THEIR PLACE IN SOCIETY AND THE WORLD. DISCIPLINE ESTABLISHES RESPECT FOR AUTHORITY AND THE IMPORTANCE OF TEAMWORK AND FAIR PLAY.

## **SECTION 3**

TO ACHIEVE THIS OBJECTIVE, THE ASSOCIATION WILL PROVIDE A SUPERVISED PROGRAM ADHERING TO THE RULES AND POLICIES OF "LITTLE LEAGUE BASEBALL, LLC." ALL DIRECTORS, OFFICERS AND MEMBERS SHALL BEAR IN MIND THAT THE ATTAINMENT OF EXCEPTIONAL ATHLETIC SKILL OR THE WINNING OF GAMES IS SECONDARY, AND THAT THE MOLDING OF FUTURE CITIZENS IS OF PRIME IMPORTANCE. THE ASSOCIATION WILL STRIVE TO ATTAIN AND MAINTAIN A LEVEL OF LEADERSHIP IN ALL PHASES TO ASSURE THAT THESE CONCEPTS ARE THE PRIME OBJECTIVE FOR ALL THE PARTICIPANTS IN ALL LEVELS OF THIS PROGRAM.

## **SECTION 4**

THE ASSOCIATION SHALL BE NON-COMMERCIAL, NON-SECTARIAN AND NONPARTISAN. NO COMMERCIAL ENTERPRISE AND POLITICAL CANDIDATE MAY BE ENDORSED BY THE ASSOCIATION. NEITHER THE NAMES OF THE ASSOCIATION NOR THE CONNECTION WITH COMMERCIAL CONCERN OR WITH ANY PARTISAN INTEREST FOR ANY PURPOSE OTHER THAN THE REGULAR WORK OF THE ASSOCIATION.

## **ARTICLE III:        ADMINISTRATION**

### **SECTION 1**

THE ASSOCIATION OPERATES UNDER A CHARTER GRANTED ANNUALLY BY “LITTLE LEAGUE BASEBALL, LLC...” THE ASSOCIATION IS AUTONOMOUS IN THE SENSE OF FREEDOM TO ELECT ITS OWN OFFICERS, FINANCE ITS OWN PROGRAMS AND EXECUTE VARIOUS OTHER RELATED FUNCTIONS. IT MUST ADHERE SCRUPULOUSLY TO ALL THE RULES AND REGULATIONS ESTABLISHED BY LITTLE LEAGUE BASEBALL, LLC., AND THE INTERNATIONAL CONGRESS OF LEAGUE REPRESENTATIVES.

### **SECTION 2**

THE ASSOCIATION IS THE ONLY UNIT OF ORGANIZATION. THE ASSOCIATION SHALL BE GOVERNED BY A BOARD OF DIRECTORS, ELECTED BY AND FROM A MEMBERSHIP CONSISTING OF VOLUNTEER PERSONNEL. THE GOVERNING OF THE ASSOCIATION SHALL BE VESTED IN THE BOARD OF DIRECTORS AND ALL ACTIVITY VOTED ON BY THE GENERAL MEMBERSHIP. THE BOARD OF DIRECTORS WILL MAINTAIN AN ORGANIZED PROGRAM BEST SUITED TO THE NEEDS OF THE ASSOCIATION AND THE COMMUNITY IN GENERAL. ALL PROPERTY, EQUIPMENT AND ASSETS SHALL BE OWNED BY THE ASSOCIATION. USE OF THE ASSOCIATION CLUBHOUSE BY OTHER ORGANIZATIONS WILL BE ALLOWED ONLY AFTER A MAJORITY VOTE IN THE AFFIRMATIVE BY THE MONROE TOWNSHIP LITTLE LEAGUE BOARD OF DIRECTORS.

## **ARTICLE IV:        BOARD OF DIRECTORS**

### **SECTION 1            BOARD AND NUMBER**

THE MANAGEMENT OF THE PROPERTY AND AFFAIRS OF THE ASSOCIATION

SHALL BE VESTED IN THE BOARD OF DIRECTORS. THE NUMBER OF DIRECTORS SHALL BE NOT LESS THAN SEVEN (7). THE DIRECTORS, UPON ELECTION, SHALL IMMEDIATELY ASSUME THE DUTIES OF THE POSITION AND SHALL CONTINUE IN THE OFFICE UNTIL THEIR SUCCESSORS HAVE BEEN DULY ELECTED. ALL MEMBERS OF THE BOARD OF DIRECTORS SHALL, UPON THE ASSUMPTION OF OFFICE, RECEIVE FROM THE SECRETARY A COPY OF THE "CONSTITUTION AND BY-LAWS" AND THE MOST RECENT COPY OF THE "RULES AND REGULATIONS OF THE ASSOCIATION," WHICH SHALL INCLUDE THE LOCAL PLAYING RULES FOR EACH OPERATIONAL LEAGUE.

## **SECTION 2                      REQUIRED MEMBERS**

THE BOARD OF DIRECTORS SHALL CONSIST OF THE FOLLOWING POSITIONS: PRESIDENT, TWO VICE PRESIDENTS, SECRETARY, TREASURER, UMPIRES, DIRECTOR OF TECHNOLOGY, DIRECTOR OF FIELDS AND GROUNDS, DIRECTOR OF UNIFORMS, DIRECTOR OF EQUIPMENT, DIRECTOR OF SAFETY, DIRECTOR OF FUNDRAISING AND LEAGUE REPS FOR EACH LEAGUE DIVISION.

## **SECTION 3                      ANNUAL ELECTION AND TERM OF OFFICE**

THE DURATION OF THE TERM OF OFFICE FOR ALL BOARD OF DIRECTORS POSITIONS SHALL BE FOR A PERIOD OF TWO (2) YEARS. PRIOR TO EACH ANNUAL ELECTION, THE MEMBERS SHALL VOTE THE NUMBER OF DIRECTORS TO BE ELECTED FOR THE ENSUING YEAR AND SHALL ELECT SAID NUMBER OF DIRECTORS. ALL ELECTION OF OFFICIALS SHALL BE BY A MAJORITY VOTE OF ALL MEMBERS PRESENT AT THE TIME OF THE MEETING.

## **SECTION 4                      ANNUAL ELECTION**

- A. THE ANNUAL ELECTION WILL BE HELD IN THE MONTH OF JUNE FOR A PERIOD OF ONE (1) WEEK. DATES WILL BE POSTED AT THE CLUBHOUSE. THE ELECTION WILL BE AT THE ASSOCIATION CLUBHOUSE AND BE BETWEEN THE HOURS OF 7 PM AND 9 PM.

B. NOTICES FOR ELECTION WILL BE POSTED IN APRIL AND MAY AT THE CHURCH STREET CONCESSION STAND. NOMINATIONS FOR ELECTION WILL BE CLOSED AT THE CONCLUSION OF THE MAY GENERAL MEMBERSHIP MEETING.

## **SECTION 5                      VACANCIES**

IF ANY VACANCY OCCURS IN THE BOARD OF DIRECTORS BY DEATH, RESIGNATION, DISCIPLINARY ACTION OR OTHERWISE, IT WILL BE FILLED BY A MAJORITY VOTE OF THE EXISTING BOARD MEMBERS AND WILL BE FOR THE REMAINDER OF THE UNEXPIRED TEAM.

## **SECTION 6                      DISCIPLINARY ACTION FOR BOARD MEMBER**

THE MONROE TOWNSHIP LITTLE LEAGUE BOARD OF DIRECTORS SHALL HAVE THE AUTHORITY, BY A TWO/THIRDS (2/3) MAJORITY VOTE OF THOSE MEMBERS PRESENT AT THE REGULARLY SCHEDULED BOARD MEETING OR A SPECIAL BOARD MEETING CALLED FOR THE PURPOSE, TO SUSPEND, REPRIMAND OR TERMINATE ANY MEMBER OF THE BOARD OF DIRECTORS. SUCH ACTION SHALL ONLY TAKE PLACE WHEN A CHARGE IS LEVIED AGAINST A BOARD MEMBER THAT THEIR CONDUCT IS JUDGED TO BE DETRIMENTAL TO THE GOALS OF THE ASSOCIATION, THAT THEY HAVE VIOLATED THEIR OATH OF OFFICE OR THAT THEY ARE NOT SERVING THE BEST INTEREST OF THE ASSOCIATION OR LITTLE LEAGUE BASEBALL IN GENERAL. THE DISCIPLINED BOARD MEMBER HAS THE RIGHT TO APPEAL THE BOARDS DECISION TO THE GENERAL MEMBERSHIP AT THE REGULARLY SCHEDULED MEMBERSHIP MEETING.

## **SECTION 7                      MEETINGS, NOTICES AND QUORUMS**

A. REGULAR MONTHLY MEETINGS OF THE MONROE TOWNSHIP LITTLE LEAGUE BOARD OF DIRECTORS SHALL BE HELD ON THE FIRST (1<sup>ST</sup>) WEDNESDAY OF EACH MONTH. THE MEETINGS WILL BE HELD AT THE LITTLE LEAGUES CLUBHOUSE AT 7:30 PM. THERE WILL BE NO SCHEDULED BOARD MEETING IN THE MONTH OF AUGUST. BOARD MEETINGS MAY ALSO BE HELD AT A DISTINCT PUBLIC

LOCATION AGREED ON BY THE BOARD OF DIRECTORS. THE LOCATION SHALL BE PUBLISHED ANNUALLY IN THE LOCAL RULES AND REGULATIONS OF THE ASSOCIATION.

- B. A SPECIAL MEETING MAY BE CALLED BY THE PRESIDENT, SECRETARY OR BY A WRITTEN REQUEST TO THE PRESIDENT OR SECRETARY BY AT LEAST THREE (3) DIRECTORS AT ANY TIME DEEMED NECESSARY OR APPROPRIATE TO CONDUCT THE AFFAIRS OF THE ASSOCIATION. IN THE CASE OF A SPECIAL MEETING, A NOTICE SHALL BE PRESENTED FOR THE PURPOSE OF SAID MEETING AND NO OTHER MATTER MAY BE DISCUSSED OR ACTED UPON.
- C. NOTICE OF THE SPECIAL BOARD MEETING SHALL BE BY PERSONAL CONTACT OR TELEPHONE AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE TIME OF THE SPECIAL MEETING. THE SECRETARY MUST MAKE AN ATTEMPT TO CONTACT ALL BOARD MEMBERS. THE SECRETARY MUST INFORM THE PRESIDENT OR VICEPRESIDENT WHICH BOARD MEMBERS WERE NOT CONTACTED. THE PRESIDENT OR VICE-PRESIDENT WILL THEN ATTEMPT TO NOTIFY ALL BOARD MEMBERS THAT WERE NOT CONTACTED.
- D. QUORUMS SHALL BE AT LEAST ONE/THIRD (1/3) THE TOTAL NUMBER OF DIRECTORS, INCLUDING THE PRESIDENT AND VICE-PRESIDENT, ONE OF WHICH SHALL BE PRESENT TO CONDUCT SAID MEETING. IF THE PRESIDENT OR VICEPRESIDENT IS NOT AVAILABLE TO ATTEND, THEN THE NEXT PERSON IN CHARGE WILL CONDUCT SAID SPECIAL MEETINGS IN ACCORDANCE WITH "ROBERTS RULES OF ORDER."

## **SECTION 8                      DUTIES AND POWERS**

- A. THE BOARD OF DIRECTORS SHALL HAVE THE AUTHORITY TO APPOINT SUCH STANDING COMMITTEES AS IT SHALL DETERMINE TO BE NECESSARY AND TO

DELEGATE SUCH POWER TO THEM AS THE BOARD SHALL DEEM ADVISABLE AND WHICH IT MAY PROPERLY DELEGATE.

- B. THEY SHALL HAVE THE AUTHORITY BY A TWO/THIRDS (2/3) MAGORITY VOTE OF THOSE DIRECTORS PRESENT AT THAT MEETING TO DISCIPLINE, SUSPEND OR TERMNATE ANY COMMITTEE MEMBER OF THE ASSOCIATION WITHIN THE PROCEDURES AS SET FORTH IN THIS DOCUMENT.
- C. THE BOARD MAY ACT UPON RULES AND REGUALTIONS FOR THE CONDUCT OF ITS MEETINGS AND THE MANAGEMENT OF THE ASSOCIATION AS IT DEEMS PROPER AT THE DIRECTION OF THE MEMBERSHIP.
- D. THE BOARD OF DIRECTORS SHALL TRANSACT NECESSARY BUSINESS IN THE INTERVALS BETWEEN ASSOCIATION MEETINGS AND OTHER BUSINESS WHICH MAY BE REFERRED TO BY THE ASSOCIATION.
- E. THE BOARD OF DIRECTORS SHALL HAVE THE AUTHORITY TO EXPEND ON AN EMERGENT BASIS, AN AMOUNT NOT TO EXCEED FIVE HUNDRED (\$500.00) DOLLARS, FOR AND DURING THE PERIODS BETWEEN REGULAR MONTHLY MEETINGS OF THE ASSOCIATION. AN ADDITIONAL FIVE HUNDRED (\$500.00) DOLLARS MAY BE EXPENDED SHOULD NO MEETING TAKE PLACE WITHIN THIRTY (30) DAYS. A REPORT AND VOUCHER OF EXPENDITURES SHALL BE GIVEN AT THE NEXT REGULARLY SCHEDULED MEETING OF THE ASSOCIATION.
- F. THE BOARD SHALL ALSO ADUIT AND APPROVE GAME SCHEDULES FOR EACH OPERATIONAL LEAGUE IN THE ASSOCIATION. ANY AND ALL CHANGES TO THE SCHEDULES MUST BE APPROVED BY THE BOARD OF DIRECTORS AND RECOMMENDED TO THE MEMBERSHIP FOR THEIR APPROVAL. LEAGUE VICEPRESIDENTS SHALL SUBMIT THEIR SCHEDULES FOR REVIEW BY THE BOARD OF DIRECTORS AT THE MARCH BOARD MEETING. COPIES MUST BE AVAILABLE TO ALL BOARD MEMBERS.



## **ARTICLE V            OFFICERS, DUTIES, POWERS**

### **SECTION 1            ELECTION**

AT THE SCHEDULED SEPTEMBER BOARD MEETING FOLLOWING THE ANNUAL ELECTION, THE DIRECTORS PRESENT, PROVIDED THERE IS A QUORUM, SHALL MEET FOR THE PURPOSE OF APPOINTING COMMITTEES AND DELEGATING RESPONSIBILITIES AND DUTIES FOR ALL AT LARGE BOARD MEMBERS.

### **SECTION 2            OFFICERS**

THE OFFICERS OF THE ASSOCIATION SHALL CONSIST OF THE PRESIDENT, TWO VICE-PRESIDENTS, SECRETARY, TREASURER, DIRECTOR OF UMPIRES, DIRECTOR OF FIELDS AND OPERATIONS. ALL OFFICERS MUST BE MONROE TOWNSHIP RESIDENTS FOR THEIR ENTIRE TERM. ANY BOARD MEMBERS WISHING TO RUN FOR ANY OFFICER POSITION MUST SERVE ON THE BOARD FOR 12 CONSECUTIVE MONTHS PRIOR TO BEING ELIGIBLE. ANY BOARD MEMBER SEEKING TO RUN FOR PRESIDENT MUST SERVE ON THE BOARD FOR 24 MONTHS. IF NO BOARD MEMBERS EXIST THAT MEET THIS CRITERIA; THE EXECUTIVE BOARD MAY VOTE TO MAKE AN EXCEPTION WITH A TWO THIRDS MAJORITY. IF THE PRESIDENT OF THE ASSOCIATION MOVES OUT OF MONROE TOWNSHIP DURING THEIR TERM, THE BOARD RESERVES THE RIGHT TO REMOVE THE PRESIDENT WITH A SIMPE MAJORITY BOARD OF DIRECTORS VOTE. THE MOST SENIOR VICE PRESIDENT WOULD FILL THE PRESIDENT ROLE UNTIL THE NEXT ELECTION.

### **SECTION 3            INDIVIDUAL DUTIES AND RESPONSIBILITIES**

#### **A. PRESIDENT:**

##### **THE PRESIDENT SHALL.**

1. CONDUCT THE AFFAIRS OF THE ASSOCIATION AND EXECUTE THE POLICIES ESTABLISHED BY THE BOARD OF DIRECTORS WITH THE DIRECTION OF THE MEMBERSHIP
2. PRESIDE OVER ALL MONTHLY BOARD MEETINGS, MONTHLY GENERAL MEMBERSHIP MEETINGS, SPECIAL BOARD MEETINGS AND SPECIAL GENERAL

MEMBERSHIP MEETINGS. MAY DIRECT THE SECRETARY TO CALL SPECIAL MEETINGS WHEN DEEMED NECESSARY BY THE BOARD OF DIRECTORS OR BY A WRITTEN REQUEST OF AT LEAST FIVE (5) MEMBERS OF THE ASSOCIATION.

3. COMMUNICATE TO THE MEMBERSHIP AND THE BOARD OF DIRECTORS ON SUCH MATTERS AS DEEMED APPROPRIATE AND MAKE SUGGESTIONS AS MAY TEND TO PROMOTE THE WELFARE OF THE ASSOCIATION.
4. BE RESPONSIBLE FOR THE CONDUCT OF THE ASSOCIATION IN STRICT CONFORMITY TO THE POLICIES, PRINCIPLES, OFFICIAL PLAYING RULES OF LITTLE LEAGUE BASEBALL, CONSTITUTION AND BY-LAWS OF THE ASSOCIATION AND THE LOCAL PLAYING RULES OF THE ASSOCIATION AS AGREED TO UNDER THE CONDITIONS OF THE CHARTER ISSUED TO MONROE TOWNSHIP LITTLE LEAGUE ASSOCIATION, INC., BY THAT ORGANIZATION.
5. DESIGNATE IN WRITING, OTHER OFFICERS, IF NECESSARY, TO HAVE POWERS TO MAKE AND EXECUTE FOR AND IN THE NAME OF THE ASSOCIATION SUCH CONTRACTS AND LEASES IT MAY HAVE RECEIVED AND WITH PRIOR APPROVAL OF THE MEMBERSHIP.
6. PROVIDE DIRECTION TO THE ASSOCIATION AND OVERSEE THE ACTIVITIES OF THE GROUPS AND/OR COMMITTEES THAT ARE TO FACILITATE THE GOALS OF THE ASSOCIATION.
7. INVESTIGATE COMPLAINTS, IRREGULARITIES AND CONDITIONS DETRIMENTAL TO THE ASSOCIATION AND REPORT THEM TO THE BOARD OF DIRECTORS AND/OR TO THE MEMBERSHIP AS CIRCUMSTANCES WARRANT.
8. PREPARE AND SUBMIT AN ANNUAL BUDGET TO THE BOARD OF DIRECTORS, FOR SUBMISSION TO THE MEMBERSHIP, AND BE RESPONSIBLE FOR THE PROPER EXECUTION THEREAFTER.
9. WITH THE ASSISTANCE OF THE PLAYER AGENT, EXAMINE THE APPLICATION AND

SUPPORTING PROOF OF AGE DOCUMENTS OF EVERY PLAYER CANDIDATE AND CERTIFY TO THE RESIDENCE AND AGE ELIGIBILITY OF EACH PLAYER BEFORE THE PLAYER MAY BE ACCEPTED FOR TRYOUTS AND TEAM SELECTION.

**B. BASEBALL AND SOFTBALL VICE PRESIDENTS:**

**THE VICE PRESIDENTS SHALL.**

1. IN THE ABSENCE OR DISABILITY OF THE PRESIDENT, THE VICE-PRESIDENTS ARE AUTHORIZED TO PERFORM ALL THE DUTIES AND HAVE ALL THE POWERS AND AUTHORITY OF THE OFFICE.
2. COMMUNICATE AND FUNCTION AS THE ASSOCIATION LIAISON WITH THE IMMEDIATE DISTRICT ORGANIZATION, AND THE LITTLE LEAGUE HEADQUARTERS IN WILLIAMSPORT, PA... SUBSCRIBE TO ALL THE PUBLICATIONS, PUBLISHED FORMS, ARTICLES AND NEWSLETTERS FROM THE DISTRICT, REGIONAL OR NATIONAL ORGANIZATION OF LITTLE LEAGUE BASEBALL AND KEEP THE MEMBERSHIP APPRISED OF ALL PERTINENT ITEMS THAT MAY BE OF INTEREST TO THE ASSOCIATION.
3. ASSIST THE PRESIDENT AND INFORM THE MEMBERSHIP AS TO THE GOALS OF THE ASSOCIATION. IMPARTIALLY ENFORCE THE CONSTITUTION AND BY-LAWS AND THE LOCAL RULES OF THE ASSOCIATION.
4. UPON ASSUMPTION OF THE OFFICE AND FOR THE DURATION OF THE TERM, THE VICE- PRESIDENTS SHALL BE DESIGNATED AS THE CO-SIGNER OF ALL ASSOCIATION CHECKS AND DRAFTS ALONG WITH THE TREASURER IN THE MANAGEMENT OF THE AFFAIRS OF THE ASSOCIATION.
5. MUST APPROVE ALL ASSISTANT COACHES IN ALL OPERATIONAL LEAGUES.

**C. SECRETARY:**

**THE SECRETARY SHALL.**

1. CREATE AND MANAGE THE YEARLY CALENDAR FOR THE ASSOCIATION. THIS CALENDAR SHOULD BE SHARED PUBLICLY ON THE ASSOCIATIONS WEBSITE,

FACEBOOK PAGE, AND SHOULD BE MADE AVAILABLE TO THE PARKS AND RECREATION DEPARTMENT OF MONROE TOWNSHIP.

2. RESPOND TO ALL MONROE TOWNSHIP LITTLE LEAGUE EMAILS IN A PROFESSIONAL AND CLEAR MANNER. EMAILS SHOULD BE GRAMMATICALLY CORRECT, PROPER PUNCTUATION SHOULD BE USED, AND EMAILS SHOULD BE PROOFREAD PRIOR TO SENDING.
3. BE RESPONSIBLE FOR THE RECORDING OF ALL ACTIVITIES OF THE ASSOCIATION AND MAINTAIN APPROPRIATE FILES AND RECORDS.
4. PERFORM SUCH DUTIES AS ARE SPECIFICALLY HEREIN SET FORTH, IN ADDITION TO OTHER DUTIES AS ARE CUSTOMARILY INCIDENT TO THE OFFICE OF SECRETARY OR AS MAY BE ASSIGNED BY THE PRESIDENT OR THE BOARD OF DIRECTORS.
5. MAINTAIN A LIST OF ALL REGULAR, HONORARY OR LIFETIME MEMBERS, DIRECTORS, AND COMMITTEE MEMBERS. GIVE NOTICE OF ALL MEETING OF THE ASSOCIATION, THE BOARD OF DIRECTORS AND ALL COMMITTEES WHEN NECESSARY.
6. AT THE SEPTEMBER MEETING AFTER ELECTIONS, ANNOUNCE THAT ALL NOTICES WILL BE PUBLISHED.
7. NOTICE OF THE MONTHLY ASSOCIATION MEETINGS SHALL BE PUBLISHED NO LATER THAN TEN (10) DAYS PRIOR TO THE DATE OF THE MEETING. COMMITTEE MEETINGS ARE NOT TO BE PUBLISHED UNLESS WARRANTED BY THE MEMBERSHIP FOR A SPECIFIC COMMITTEE. SPECIAL MEETINGS OF THE MEMBERSHIP WILL BE ANNOUNCED DURING THE SEASON ON THE CLUBHOUSE PUBLIC ADDRESS SYSTEM AND POSTED ON THE CONCESSION STAND. IT SHALL BE POSTED AT LEAST THREE (3) DAYS PRIOR TO THE DATE OF THE MEETING.
8. KEEP THE MINUTES OF ALL MEETINGS OF THE ASSOCIATION, BOARD OF DIRECTORS, EXECUTIVE COMMITTEE AND ANY SPECIAL MEETINGS AND CAUSE THEM TO BE RECORDED IN THE ASSOCIATIONS GOOGLE DOCS ACCOUNT.
9. CONDUCT ALL CORRESPONDENCE, NOT OTHERWISE SPECIFICALLY DELEGATED IN

CONNECTION WITH SAID MEETINGS, AND SHALL BE RESPONSIBLE FOR CONDUCTING ALL THE ORDERS, VOTES AND RESOLUTIONS NOT OTHERWISE COMMITTED.

10. NOTIFY MEMBERS, DIRECTORS OFFICERS, AND COMMITTEE MEMBERS OF THEIR ELECTION OR APPOINTMENT.

**D. TREASURER:**

**THE TREASURER SHALL.**

1. PERFORM SUCH DUTIES AS SPECIFICALLY HEREIN SET FORTH AND SUCH OTHER DUTIES AS ARE CUSTOMARILY INCIDENT TO THE OFFICE OF THE TREASURER OR AS MAY BE ASSIGNED BY THE PRESIDENT OR THE BOARD OF DIRECTORS.
2. RECEIVE ALL MONIES, SECURITIES AND DEPOSIT THEM IN A DEPOSITORY APPROVED BY THE MEMBERSHIP.
3. KEEP RECORDS FOR THE RECEIPT AND DISBURSEMENT OF ALL MONIES AND SECURITIES OF THE ASSOCIATION, INCLUDING THE FUNDRAISER ACCOUNT. APPROVE ALL PAYMENTS FROM ALLOTTED FUNDS AND DRAW CHECKS THEREFROM.
4. PREPARE AN ACCURATE RECORD AND STATEMENT OF ALL ACCOUNTS AT EVERY MEETING OF THE ASSOCIATION AND THE BOARD OF DIRECTORS. A FULL FINANCIAL STATEMENT OF THE ASSOCIATION IS TO BE ISSUED AT THE SEPTEMBER MEETING FOLLOWING ELECTIONS. A REQUEST FOR THE PRESENTMENT OF ANY OTHER STATEMENTS AT ANY OTHER TIME MUST BE IN WRITING FROM THE BOARD OF DIRECTORS.
5. ASSIST IN THE PRESENTATION OF THE ANNUAL BUDGET AT THE SEPTEMBER MEETING. SUCH PREPARATION WILL CONSIST OF THE INPUT OF EXPENDITURES OF ALL SPENDING GROUPS, FROM THE ACTUAL LINE ITEMS REQUIRED FROM THE CURRENT FISCAL YEAR TO ESTIMATE BUDGET ITEMS FOR THE NEXT FISCAL YEAR.

**E. DIRECTORS OF UMPIRES:**

**THE DIRECTOR OF BASEBALL AND SOFTBALL UMPIRES SHALL.**

1. BE QUALIFIED AND TRAINED IN THE RULES OF BASEBALL AND SOFTBALL IN GENERAL AND MORE SPECIFICALLY IN THE “OFFICIAL REGULATIONS AND PLAYING RULES” OF ALL DIVISIONS OF LITTLE LEAGUE BASEBALL, AS PUBLISHED ANNUALLY BY LITTLE LEAGUE BASEBALL, INC...
2. BE QUALIFIED TO INTERPRET THE “LOCAL PLAYING RULES OF THE MONROE TOWNSHIP LITTLE LEAGUE” FOR THE CURRENT PLAYING SEASON.
3. ORGANIZE STAFF AND SCHEDULE UMPIRES TO OFFICIATE ALL REGULARLY SCHEDULED GAMES, MAKEUP GAMES, PLAY OFF GAMES, CHAMPIONSHIP GAMES AND TOURNAMENT GAMES.
4. CONDUCT TRAINING OFF ALL UMPIRES OFFICIATING GAMES FOR THE MONROE TOWNSHIP LITTLE LEAGUE.
5. PREPARE AN INCIDENT REPORT FOR SUCH EVENTS AS: PROTESTS OF GAMES, PLAYER, OR MANAGER EJECTION, FAN EJECTION, ETC...
6. REPRESENT UMPIRES INVOLVED IN THE ABOVE INCIDENTS OR OTHER AREAS OF DISPUTE INVOLVING THE UMPIRES.
7. BE DESIGNATED AS THE SAFETY OFFICER AND ASSIST THE BOARD OF DIRECTORS IN MAINTAINING A SAFE ENVIRONMENT IN WHICH TO CONDUCT THE AFFAIRS OF THE ASSOCIATION.
8. BE RESPONSIBLE TO FURNISH TO THE TREASURER, A DETAILED REPORT OF ALL UMPIRE EXPENSES INCURRED DURING THE PLAYING SEASON FOR PAYMENT TO ANY AND ALL ASSOCIATION UMPIRES.

**F. DIRECTOR OF TECHNOLOGY:**

**THE DRECTOR OF TECHNOLOGY SHALL.**

1. PREPARE NOTICES OF THE COMING EVENTS OF THE ASSOCIATION.
2. ASSIST THE SECRETARY FOR PUBLICATION OF MEETING NOTICES
3. PERFORM ANY OTHER SUCH DUTIES AS ARE CUSTOMARILY INCIDENT TO THE OFFICE OF THE TECHNOLOGY DIRECTOR OR AS MAY BE ASSIGNED BY THE PRESIDENT OR THE BOARD OF DIRECTORS.
4. HANDLE ALL SOCIAL MEDIA POSTS AND RESPONSES VIA THE ASSOCIATIONS FACEBOOK PAGE AND INSTAGRAM ACCOUNT.
5. UPDATE THE ASSOCIATIONS WEBSITE WITH ALL NEW INFORMATION REGARDING THE ASSOCIATION.

**G. DIRECTOR OF EQUIPMENT:**

**THE DIRECTOR OF EQUIPMENT SHALL.**

1. RECEIVE AND SECURE BIDS AND PRICE QUOTES ON NEEDED PLAYING EQUIPMENT AND BASEBALL SUPPLIES. THE DIRECTOR SHALL MAKE RECOMMENDATIONS TO THE BOARD FOR THE PURCHASE OF ALL SUCH ITEMS.
2. BE RESPONSIBLE TO FURNISH TO ALL ASSOCIATION TEAMS AND ALL NEEDED EQUIPMENT FOR THE CURRENT PLAYING SEASON.
3. BE RESPONISBLE TO SET UP A COLLECTION PROCESS FOR ALL ASSOCIATION EQUIPMENT AT THE END OF THE CURRENT PLAYING SEASON.
4. MAKE ARRANGEMENTS TO SUPPLY NEEDED REPLACEMENT EQUIPMENT DURING THE PLAYING SEASON TO ANY AND ALL TEAMS.
5. MAKE SURE THAT ALL ASSOCIATION EQUIPMENT THAT IS FURNISHED TO ANY ASSOCIATION TEAM IS IN A SAFE CONDITION.

6. ASSURE THAT ALL EQUIPMENT THAT IS STORED AT THE END OF THE PLAYING SEASON IS INSPECTED AS TO ITS CONDITION AND MAKE ANY AND ALL REPAIRS OR REPLACEMENTS.

#### **H. DIRECTOR OF UNIFORMS:**

##### **THE DIRECTOR OF UNIFORMS SHALL.**

1. RECEIVE AND SECURE BIDS AND PRICE QUOTES ON NEEDED UNIFORMS AND CLOTHING SUPPLIES FOR THE CURRENT PLAYING SEASON. THE DIRECTOR SHALL MAKE RECOMMENDATIONS TO THE BOARD FOR THE PURCHASE OF ALL SUCH ITEMS.
2. BE RESPONSIBLE TO FURNISH TO ALL ASSOCIATION TEAMS ANY AND ALL NEEDED UNIFORMS AND BASEBALL CLOTHING FOR THE CURRENT PLAYING SEASON.
3. BE RESPONSIBLE TO SET UP A COLLECTION PROCESS FOR ALL ASSOCIATION UNIFORMS AT THE END OF THE CURRENT PLAYING SEASON.
4. MAKE ARRANGEMENTS TO SUPPLY NEEDED REPLACEMENT UNIFORMS AND OTHER SUPPLIES DURING THE PLAYING SEASON TO ANY AND ALL TEAMS.
5. MAKE SURE THAT ALL UNIFORMS THAT ARE FURNISHED TO ALL ASSOCIATION TEAMS ARE IN DECENT CONDITION.
6. ASSURE THAT ALL UNIFORMS THAT ARE STORED AT THE END OF THE PLAYING SEASON ARE INSPECTED AS TO THEIR CONDITION AND MAKE ANY AND ALL REPAIRS OR REPLACEMENTS.

#### **I. DIRECTOR OF SAFETY:**

##### **THE DIRECTOR OF SAFETY SHALL.**

1. CREATE AWARENESS AND EDUCATING THE LEAGUE ON THE OPPORTUNITIES TO PROVIDE A SAFER ENVIRONMENT FOR CHILDREN AND ALL PARTICIPANTS OF LITTLE LEAGUE.
2. PROGRAMS SHOULD BE USED TO EDUCATE PLAYERS, COACHES, UMPIRES, VOLUNTEERS, AND PARENTS ON SAFETY AND SAFETY PROCEDURES. COACHES



CLINICS THAT TEACH FIRST AID, PROPER USE OF EQUIPMENT (I.E. PITCHING MACHINES), AND PLAYER SAFETY (I.E. PITCHING LIMITS) ARE GREAT WAYS TO EDUCATE VOLUNTEERS IN THE LOCAL LEAGUE. WITH PROPER EDUCATION, COACHES WILL HAVE THE TOOLS THEY NEED TO KEEP PLAYERS HEALTHY AND ACTIVE DURING THE SEASON.

3. PREPARE A SAFETY PLAN EACH YEAR FOR THE LEAGUE AND MAKE SURE THAT THE PLAN IS USED. A SAFETY AWARENESS PROGRAM (ASAP) WILL BE PREPARED AND SUBMITTED TO LITTLE LEAGUE INTERNATIONAL EACH YEAR. THE SAFETY OFFICER NEEDS TO MAKE SURE THAT THIS TOOL IS USED WITHIN THE LEAGUE TO HELP IN ESTABLISHING PLANS AND PROCEDURES IN REGARD TO SAFETY.
4. PROMOTE COMPLIANCE OF SAFETY PROCEDURES IS A KEY COMPONENT OF THE SAFETY OFFICER'S DUTIES. THIS IS DONE BY ESTABLISHING AND PROMOTING A CULTURE OF SAFETY WITHIN THE LEAGUE.
5. REPORTING ACCIDENTS IS A KEY FUNCTION HERE, AS IT HELPS LITTLE LEAGUE INTERNATIONAL IN DEVELOPING NEW RULES IN REGARD TO PLAYER SAFETY. THE REPORTING OF NEAR MISSES OF ACCIDENTS IS ALSO ENCOURAGED, AS IT WILL HELP LOCAL LEAGUES IDENTIFY POSSIBLE AREAS OF CONCERN TO INCLUDE IN FUTURE ASAP PLANS
6. PROTECTION OF THE CHILDREN AND EVERYONE IN THE LEAGUE IS THE FOCUS. THROUGH THE WORK OF THE LEAGUE SAFETY OFFICER, CREATION OF A SAFE ENVIRONMENT FOR ALL LITTLE LEAGUE PARTICIPANTS CAN BE ESTABLISHED AND SUSTAINED. IN RETURN, THIS WILL PROMOTE GOODWILL FOR FAMILIES THAT PARTICIPATE IN THE LOCAL LEAGUE AND THE COMMUNITY BY KEEPING IT SAFER FOR ALL PARTICIPANTS.

**J. DIRECTOR OF DISTRICT 15:**

**THE DIRECTOR OF DISTRICT 15 SHALL.**

1. ASSIST THE ASSOCIATION IN THE GATHERING OF INFORMATION, PUBLICATIONS AND OTHER ITEMS FROM THE DISTRICT, REGIONAL AND NATIONAL HEADQUARTERS THAT ARE DEEMED NECESSARY FOR OPERATING THE ASSOCIATION.
2. REPRESENT THE MONROE TOWNSHIP LITTLE LEAGUE AT ALL DISTRICT 15 MEETINGS.
3. ASSIST THE BOARD OF DIRECTORS IN UPGRADING THE ASSOCIATION WITHIN THE FRAMEWORK OF THE DISTRICTS ORGANIZATION AND MAINTAINING SUCH WHEN ACQUIRED. BE RESPONSIBLE TO ATTEND OR SEND A REPRESENTATIVE TO ALL MONTHLY MEETINGS OF THE DISTRICT OR TO ANY SPECIAL MEETING OF THE DISTRICT.
4. ASSIST THE DISTRICT ADMINISTRATOR IN INTER-LEAGUE FUNCTIONS INCLUDING THE SELECTION OF MEMBERS OF THE COMMITTEE TO BECOME MEMBERS OF THE DISTRICT ADVISORY COMMITTEE.
5. BE DELEGATED OTHER FUNCTIONS, AS DEEMED NECESSARY, AT THE REQUEST OF THE PRESIDENT OR THE BOARD OF DIRECTORS.

## **ARTICLE VI: EXECUTIVE COMMITTEE**

### **SECTION 1**

THE BOARD OF DIRECTORS MAY APPOINT AN EXECUTIVE COMMITTEE WHICH SHALL CONSIST OF NO MORE THAN NINE (9) DIRECTORS NOR BE LESS THAN FIVE (5), ONE OF WHICH SHALL BE THE PRESIDENT OF THE ASSOCIATION.

### **SECTION 2**

THIS COMMITTEE SHALL ADVISE WITH AND ASSIST THE BOARD OF DIRECTORS IN ALL AFFAIRS CONCERNING ITS INTERESTS AND THE MANAGEMENT OF ITS AFFAIRS AND SHALL HAVE OTHER SUCH POWERS AS MAY BE DELEGATED TO IT BY THE BOARD OF DIRECTORS.

### **SECTION 3**

THE EXECUTIVE COMMITTEE SHALL FUNCTION AS AN ADVISORY COMMITTEE TO THE BOARD OF DIRECTORS AND MAY NOT ACT ALONE IN ANY TRANSACTIONS UNLESS DELEGATED TO DO SO BY THE BOARD OF DIRECTORS OR BY THE GENERAL MEMBERSHIP.

### **SECTION 4**

THE EXECUTIVE COMMITTEE SHALL HEREBY BE DELEGATED THE AUTHORITY TO BE THE MEDIATORS IN ANY AND ALL DISPUTES, PROTESTS OF GAMES, DISCIPLINARY ACTIONS AND ANY OTHER CONCERNS OF THE ASSOCIATION AS MAY BE FURTHER DELEGATED BY THE ASSOCIATION.

### **SECTION 5**

THE MEMBERS OF THE EXECUTIVE COMMITTEE SHALL BE THE OFFICERS OF THE ASSOCIATION.

## **ARTICLE VII      OTHER COMMITTEES**

### **SECTION 1      NOMINATING COMMITTEE**

1. THE COMMITTEE SHALL INVESTIGATE AND CONSIDER ELIGIBLE CANDIDATE AND SUBMIT THE NAMES OF THOSE INTERESTED AND QUALIFIED INDIVIDUALS AT THE MAY GENERAL MEMBERSHIP MEETING.
2. THE COMMITTEE SHALL NOT ACCEPT ANY NAME FOR NOMINATION AFTER THE CONCLUSION OF THE MAY GENERAL MEMBERSHIP MEETING.
3. THE COMMITTEE SHALL BE RESPONSIBLE FOR THE PUBLICATION OF ALL BALLOTS AND SHALL ASSIST IN THE ACTUAL ELECTION PROCESS. SHALL ALSO BE RESPONSIBLE FOR THE SECURITY OF ALL BALLOTS AND THE COUNTING PROCESS. THEY SHALL BE RESPONSIBLE TO ASSURE THAT ALL MEMBERS VOTING ARE REGISTERED MEMBERS OF THE ASSOCIATION.

## **SECTION 2                      FINANCE COMMITTEE**

1. THE BOARD MUST APPOINT A FINANCE COMMITTEE CONSISTING OF AT LEAST FIVE (5) MEMBERS, OF WHICH AT LEAST TWO (2) SHALL BE DIRECTORS. THE VICE-PRESIDENTS SHALL BE AN AUTOMATIC APPOINTMENT AND SHALL BE DESIGNATED AS THE CHAIRPERSON.
2. THE TREASURER SHALL BE AN “EX-OFFICO” MEMBER OF THIS COMMITTEE BUT WILL NOT BE A VOTING MEMBER. THE TREASURER SHALL PARTICIPATE ONLY AS AN ADVISOR TO THIS COMMITTEE AND SHALL NOT BE INCLUDED IN THE NUMBER OF PERSONS APPOINTED TO THIS COMMITTEE UNDER ARTICLE VII- SECTION 3.
3. THE COMMITTEE SHALL INVESTIGATE THE WAYS AND MEAN OF FINANCING THE ASSOCIATION AND SUBMIT ITS RECOMMENDATIONS TO THE BOARD OF DIRECTORS.
4. THE COMMITTEE SHALL BE RESPONSIBLE FOR MAINTAINING AND SOLICITATION OF TEAM SPONSORS AND FIELD ADVERTISEMENTS. THEY WILL ASSURE YOU THAT ALL SPONSORS HAVE FULFILLED THEIR COMMITMENTS FOR THE CURRENT PLAYING SEASON AND ATTEMPT TO SECURE COMMITMENTS FOR THE FOLLOWING PLAYING SEASON. THEY WILL RECOMMEND TO THE BOARD OF DIRECTORS THAT A PARTICULAR SPONSOR BE ADDED OR REMOVED FROM SPONSORING A TEAM IN THE ASSOCIATION. THEY WILL BE RESPONSIBLE FOR SECURING COMMITMENTS FOR ADVERTISEMENTS FOR OUR MAJOR AND SENIOR FIELDS.
5. THEY SHALL BE RESPONSIBLE FOR SOLICITATION AND SECURING BIDS OR PRICE QUOTES FOR ALL BUDGET LINE ITEMS PURCHASES AND EXPENSES IN EXCESS OF FIVE HUNDRED DOLLARS (\$500).

## **ARTICLE VIII                    MEETINGS**

### **SECTION 1                    ANNUAL MEETING REPORTS**

THE ANNUAL REPORT MEETING WILL BE HELD AT THE SEPTEMBER GENERAL MEMBERSHIP MEETING. THE ANNUAL REPORT WILL BE PRESENTED AT THIS MEETING.

### **SECTION 2                    NOTICE OF MEETINGS**

A PUBLIC MEETING ANNOUNCEMENT WILL BE PUBLISHED ANNUALLY IN THE STATED LEGAL PUBLICATION OF THE TOWNSHIP OF MONROE, GLOUCESTER COUNTY, NEW JERSEY. THIS NOTICE WILL ANNOUNCE THE DATES OF ALL BOARD MEETINGS AND ALSO THE DATES OF ALL GENERAL MEMBERSHIP MEETINGS. IT WILL ALSO INFORM AS TO WHERE THE MEETINGS WILL BE HELD AND THE SCHEDULED STARTING TIME OF ALL THE MEETINGS.

### **SECTION 3                    PLACE OF MEETINGS**

REGULAR MEETINGS OF THE ASSOCIATION SHALL BE HELD AT 408 CHURCH ST. IN THE MONROE TOWNSHIP LITTLE LEAGUE CLUBHOUSE BOARD ROOM. IT WILL BE HELD ON THE SECOND (2<sup>ND</sup>) WEDNESDAY OF EACH MONTH (EXCLUDING AUGUST), AT 7:30 PM. UPON CONFLICTS WITH HOLIDAYS OR DAYS WHEN THE CENTER IS CLOSED, AN ALTERNATE DATE WILL BE ARRANGED. SHOULD AN ALTERNATE DATE AND PLACE BE NECESSARY, NOTICES WILL BE PLACED AT THE CENTER AND IF TIME PERMITS WILL BE PUBLISHED.

### **SECTION 4                    SPECIAL MEETINGS**

1. SPECIAL MEETINGS OF THE MEMBERSHIP MAY BE CALLED BY THE PRESIDENT OR THE BOARD OF DIRECTORS AT THEIR DISCRETION. UPON A WRITTEN REQUEST BY FIVE (5) MEMBERS, THE PRESIDENT MAY CALL A SPECIAL MEETING TO CONSIDER AND ACT UPON THE SPECIFIC SUBJECT OF THE MEETING. IT IS UNDERSTOOD THAT NO OTHER BUSINESS THAN THAT SPECIFIED IN THE NOTICE OF THE MEETING MAY BE DISCUSSED OR ACTED UPON.

2. NOTICE OF SPECIAL MEETINGS SHALL BE PUBLISHED IN THE  
AFOREMENTIONED LEGAL PUBLICATION NO LATER THAN THREE (3) DAYS  
PRIOR TO THE DATE OF THE SPECIAL MEETING. DURING THE PLAYING  
SEASON, NOTICES WILL BE POSTED ON THE REFRESHMENT STAND AND  
ANNOUNCED OVER THE ASSOCIATION PUBLIC ADDRESS SYSTEM AT THE  
CHURCH STREET COMPLEX.

## **SECTION 5            QUORUM**

THE PRESENCE IN PERSON BY A MINIMUM OF SEVEN (7) MEMBERS INCLUDING  
AT LEAST THREE (3) BOARD MEMBERS. THE PRESIDENT AND/OR THE VICE PRESIDENTS  
OR THE NEXT IN LINE ACCORDING TO “ROBERTS RULES OF ORDER,” MUST BE IN  
ATTENDANCE TO BE CONSIDERED A QUORUM.

## **SECTION 6            VOTING**

ONLY REGISTERED MEMBERS OF THE ASSOCIATION OR LIFETIME MEMBERS OF  
THE ASSOCIATION SHALL BE ENTITLED TO VOTE AT ANY MEETING OF THE ASSOCIATION.

## **SECTION 7            RULES OF ORDER**

ROBERTS’ RULES OF ORDER SHALL GOVERN THE PROCEEDINGS OF ALL  
MEETINGS OF THE ASSOCIATION, EXCEPT WHERE THEY CONFLICT WITH THE  
CONSTITUTION AND BY-LAWS OF THE ASSOCIATION.

# **ARTICLE IX            MEMBERSHIP**

## **SECTION 1            ELIGIBILITY**

ANY PERSON SINCERELY INTERESTED IN ACTIVE PARTICIPATION TO AFFECT THE

OBJECTIVES OF THE ASSOCIATION AND LITTLE LEAGUE BASEBALL IN GENERAL, MAY APPLY TO BECOME A MEMBER OF THIS ASSOCIATION.

## **SECTION 2                    MEMBERSHIP CLASSES**

1. REGULAR MEMBERS: ANY PERSON OVER THE AGE OF SIXTEEN (16) AND INTERESTED IN FURTHERING THE GOALS AND OBJECTIVES OF THE ASSOCIATION MAY BECOME A MEMBER UPON THE REGISTRATION. THE SECRETARY SHALL MAINTAIN THE ROLE OF REGISTERED MEMBERS TO QUALIFY FOR VOTING PRIVILEGES. ALL DIRECTORS, MANAGERS, COACHES, UMPIRES AND MEMBERS OF ALL COMMITTEES MUST BE REGISTERED MEMBERS OF THE ASSOCIATION OR LIFETIME MEMBERS OF THE ASSOCIATION.
2. LIFETIME MEMBERS: ANY PERSON MAY BE ELECTED AS A LIFETIME. A LIFETIME MEMBER OF THE ASSOCIATION MAY ACTIVELY PARTICIPATE IN THE AFFAIRS OF THE ASSOCIATION WITH THE RIGHT TO VOTE AND HOLD OFFICE.

## **SECTION 3                    OTHER AFFILIATIONS**

1. MEMBERS, WHETHER REGULAR, LIFETIME, HONORARY OR PLAYERS, SHALL NOT BE REQUIRED TO BE AFFILIATED WITH ANY OTHER ORGANIZATION OR GROUP TO QUALIFY AS MEMBERS OF THIS ASSOCIATION
2. REGULAR MEMBERS SHOULD NOT BE ACTIVELY ENGAGED IN THE PROMOTION AND/OR THE OPERATION OF ANY OTHER BASEBALL PROGRAM.
3. LIFETIME MEMBERS MAY PARTICIPATE IN ANOTHER BASEBALL PROGRAM PROVIDED IT IS ABOVE THE AGE REQUIREMENTS OF THE OPERATIONAL LEAGUES OF THE ASSOCIATION. THEY SHALL BE RELIEVED OF DUTIES AND

OBLIGATIONS IN THE MANAGEMENT, AFFAIRS AND IN THE PROPERTY OF THE ASSOCIATION. THEY MAY RETAIN VOTING PRIVILEGES. REINSTATEMENT WILL BE GRANTED UPON THE MAJORITY VOTE OF THOSE MEMBERS PRESENT AT A DULY HELD MEETING OF THE ASSOCIATION. THE ASSOCIATION MUST BE ASSURED THAT SAID MEMBER IS NO LONGER INVOLVED IN ANY OTHER BASEBALL PROGRAM, UNLESS SUCH PROGRAM HAS MERGED WITH ITS ASSOCIATION UNDER OUR CHARTER WITH LITTLE LEAGUE BASEBALL.

#### **SECTION 4                      SUSPENSION OR TERMINATION**

1. THE ASSOCIATION, BY A TWO/THIRDS (2/3) MAJORITY VOTE OF THOSE PRESENT AT A DULY HELD MEETING, SHALL HAVE THE AUTHORITY TO DISCIPLINE, SUSPEND OR TERMINATE THE MEMBERSHIP OF ANY MEMBER OF ANY CLASS WHEN THE CONDUCT OF SUCH PERSON IS CONSIDERED DETRIMENTAL TO THE BEST INTEREST AND OBJECTIVES OF THE ASSOCIATION AND/OR LITTLE LEAGUE BASEBALL IN GENERAL.
2. THE MEMBER INVOLVED IN SUCH ACTION SHALL BE NOTIFIED IN WRITING OF SUCH MEETING, INFORMED OF THE NATURE OF THE CHARGES AND GIVEN THE OPPORTUNITY TO APPEAR TO THE MEETING TO ANSWER SAID CHARGES. MEMBERS WILL HAVE AN OPPORTUNITY TO MAKE A DEFENSE AT THIS MEETING.
3. THE BOARD OF DIRECTORS, IN THE CASE OF A PLAYER MEMBER, SHALL GIVE NOTICE TO THE MANAGER OF THE TEAM FROM WHICH THE PLAYER IS A PARTICIPANT. SAID PLAYER, MANAGER AND PARENT/GUARDIAN SHALL HAVE THE RIGHT TO APPEAR BEFORE A DULY APPOINTED COMMITTEE OF THE BOARD OF DIRECTORS, WHICH SHALL HAVE THE POWER TO SUSPEND OR REVOKE SUCH PLAYERS RIGHT TO FUTURE PARTICIPATION.



## **ARTICLE X                  MANAGERS, COACHES, UMPIRES**

### **SECTION 1**

TEAM MANAGERS SHALL BE APPOINTED ANNUALLY BY THE PRESIDENT, UPON RECOMMENDATION BY THE MANAGERS COMMITTEE, WITH THE APPROVAL OF A MAJORITY OF THE BOARD MEMBERS PRESENT AND VOTING FOR SUCH APPOINTMENT. THE BOARD SHALL BE RESPONSIBLE FOR ASSIGNING MANAGERS TO TEAMS AND SHALL BE RESPONSIBLE FOR ALL MANAGERS ACTIONS ON THE FIELD. ALL TEAMS MUST HAVE ASSISTANT COACHES.

### **SECTION 2**

UMPIRES SHALL BE APPOINTED ANNUALLY BY THE PRESIDENT, UPON RECOMMENDATION BY THE UMPIRES COMMITTEE, WITH THE APPROVAL OF THE BOARD OF DIRECTORS. THE PRESIDENT AND THE UMPIRE-IN-CHIEF SHALL BE RESPONSIBLE FOR UMPIRE ASSIGNMENTS AND ALSO FOR THE ACTIONS OF UMPIRES ON THE PLAYING FIELD.

## **ARTICLE XI                  AMENDMENTS**

### **SECTION 1                  AMENDMENTS**

1. THIS CONSTITUTION AND BY-LAWS MAY BE AMENDED, REPEALED OR ALTERED IN WHOLE OR IN PART BY TWO/THIRDS (2/3) MAJORITY VOTE OF THOSE MEMBERS PRESENT AT A DULY CONSTITUTED MEETING OF THE MEMBERSHIP PROVIDED SUCH NOTICE OF PROPOSED CHANGES IS INCLUDED IN THE NOTICE OF SUCH MEETING.

2. THE BOARD OF DIRECTORS WILL APPOINT A RULES AND BY-LAWS COMMITTEE TO INVESTIGATE AND MAKE RECOMMENDATIONS OF CHANGES OR AMENDMENTS OF THE LOCAL RULES AND CONSTITUTION AND BY-LAWS.

## **SECTION 2                    ACCEPTED PROCEDURES FOR AMENDMENTS**

1. A PRELIMINARY READING OF THE PROPOSED AMENDMENT WILL BE READ AT A REGULAR SCHEDULED BOARD MEETING. THE SUBMISSION OF A ROUGH DRAFT WILL BE PRESENTED TO THE BOARD. IF MOTION IS MADE TO ACCEPT AS READ, IT WILL THEN BE PRESENTED TO THE GENERAL MEMBERSHIP FOR ACCEPTANCE.
2. IF THE GENERAL MEMBERSHIP ACCEPTS MOTION AS READ, IT WILL BE SUBMITTED TO LITTLE LEAGUE BASEBALL, INC., WITH COPIES TO THE DISTRICT ADMINISTRATOR.
3. IF THE PROPOSED AMENDMENT IS NOT ACCEPTED AS READ, BUT THE MEMBERSHIP DESIRES TO HAVE IT RESTRUCTURED, THEN THE BOARD WILL RESUBMIT IT TO THE RULES AND BY-LAWS COMMITTEE FOR THE NECESSARY CHANGES.
4. WHEN THE RULES AND BY-LAWS COMMITTEE HAS COMPLETED ITS RESTRUCTURING OF THE PROPOSED AMENDMENT, THE REDRAFTED PROPOSAL WILL BE SUBMITTED BACK TO THE MEMBERSHIP FOR APPROVAL. IF IT IS MOTIONED FOR APPROVAL AS READ; IT WILL THEN BE SUBMITTED TO LITTLE LEAGUE BASEBALL FOR APPROVAL.
5. ONCE LITTLE LEAGUE BASEBALL, INC., HAS GRANTED APPROVAL AS IS, THE AMENDMENT TO THE BY-LAWS OR RULES WILL BE COMPLETE AND WILL BE INCORPORATED INTO THE LEAGUE CONSTITUTION AND BY- LAWS OR THE LOCAL RULES AND REGULATIONS OF THE MONROE TOWNSHIP LITTLE LEAGUE AS THE CASE MAY BE.

## **ARTICLE XII**

## **TEAM CREATION**

### **SECTION 1**

1. ALL DIVISIONS THAT REQUIRE UMPIRES AND/OR PLAYOFFS SHALL REQUIRE TRYOUTS TO BE HELD. COACHES SHALL DRAFT THE TEAMS IMMEDIATELY AFTER TRYOUTS ARE HELD.
2. ANY PLAYER THAT DOES NOT ATTEND THE MINIMUM TRYOUT SESSIONS (OUTLINED BY THAT DIVISION) WILL BE RANDOMLY PLACED ON A TEAM.
3. ONLY ONE ASSISTANT PER TEAM SHALL BE ALLOWED DURING THE DRAFTING PROCESS, AND ONLY THEIR CHILD/CHILDREN WILL BE PLACED ON THE CORRESPONDING TEAM; THAT PLAYER WILL BE THAT TEAMS FIRST PICK FOR THAT CHILDS AGE GROUP.

## **ARTICLE XIII**

## **WAIVER OF REGISTRATION FEES**

### **SECTION 1**

1. EXECUTIVE BOARD MEMBERS WILL RECEIVE TWO SPRING SEASON REGISTRATION FEE WAIVERS, REGULAR BOARD MEMBERS WILL EACH RECEIVE ONE REGISTRATION FEE WAIVER.
2. NO GIFTING OF REGISTRATION WAIVERS SHALL BE ALLOWED.
3. REGISTRATION FEE WAIVERS ARE NON-TRANSFERABLE.
4. ALL MEMBERS TO RECEIVE A REGISTRATION FEE WAIVER MUST SERVE ON THE BOARD FOR A MINIMUM OF 6 MONTHS PRIOR TO RECEIVING A WAIVER.
5. ALL WAIVERS ARE SUBJECT TO EXECUTIVE BOARD APPROVAL.